#### THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH MOUNT FOREST AQUATICS AD-HOC ADVISORY COMMITTEE AGENDA TUESDAY, MARCH 1, 2022 @ 7:00 P.M.

Join from a PC, Mac, iPad, iPhone or Android device: <u>https://us02web.zoom.us/j/88697337321</u>

Or join by phone: 1855 703 8985 (Toll Free) Webinar ID: 886 9733 7321

SUBJECT	PAGE	LEAD	ACTION
Calling to Order		Chair	
Adoption of Agenda			
Recommendation: THAT the agenda for the March 1, 2022 Township of Wellington North Mount Forest Aquatics Ad-Hoc Advisory Committee meeting be accepted and passed.		Chair	Resolution
Disclosure of Pecuniary Interest		Chair	
Minutes of Previous Meeting			
February 8, 2022	001		
Recommendation			
THAT the Mount Forest Aquatics Ad Hoc Advisory Committee receive for information the Minutes from the February 8, 2022 committee meeting.		Chair	Resolution
Business Arising from the Minutes			
Financial Update			
Lottery License Update	005	Chair	
Items for Consideration			
Promotional Items	006	Member Lamont & Member Hewson	
<ul> <li>Promotional Events <ul> <li>a. You've Been Flocked (member McFarlane)</li> <li>b. Profession of the Day (member McFarlane)</li> <li>c. Calendar (staff)</li> <li>d. Silent Auction (staff)</li> <li>e. Colour Run (member Lamont)</li> <li>f. Suds and Bubbles (member Weber)</li> </ul> </li> </ul>			
2022 Fundraising Schedule		Chair	
Pool Concept Designs and Public Open House	015		
Attached: Fundraising Opportunities Pool Design Concept	020	Chair	

Other Business/Roundtable		
Tuesday, March 23, 2022, 5:30pm to 7:00pm		
Open House to Review and Discuss Pool Concepts –		
Lower Leisure Hall at Mount Forest & District Sports		
Complex		
Novt Mosting		
Next Meeting	 	
Tuesday April 5, 2022 at 7:00PM		
Adjournment		
Recommendation:		
THAT the Township of Wellington North Mount Forest	Ohair	Desclution
Aquatics Ad-Hoc Advisory Committee meeting of	Chair	Resolution
March 1, 2022 be adjourned at p.m		

Committee Members Present:

Sherry Burke, Councillor, Chairperson Shelley Weber, Public Member Laurie Doney, Public Member Al Leach, Lions Member Vern Job, Lions Member

#### Committee Members Absent:

Ray Tout, Lions Member Jayme Hewson, Public Member Larissa Lamont, Public Member Jessica McFarlane, Public Member

- Staff Present: Mike Givens, Chief Administrative Officer Matthew Aston, Director of Operations Mandy Jones, Community Recreation Coordinator Karren Wallace, Director of Legislative Services/Clerk Tom Bowden, Manager of Recreation Service Jessica Turnbull, Administrative Support
- Guest: Steve McCabe, Councillor, Chairperson of Recreation Parks Leisure Committee

## CALLING THE MEETING TO ORDER

Chair Burke called the meeting to order at 7:03 p.m.

## ADOPTION OF THE AGENDA

RESOLUTION: MFA 2022-001 Moved: Member Weber Seconded: Member Leach THAT the agenda for the February 8, 2022 Township of Wellington North Mount Forest Aquatics Ad-Hoc Advisory Committee meeting be accepted and passed. CARRIED

## DISLCOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

## MINUTES OF PREVIOUS MEETING – November 9, 2021

Accepted by Recreation, Parks and Leisure Committee on December 6, 2021. Accepted by Council on December 13, 2021.

## **BUSINESS ARISING FROM THE MINUTES**

CAO 2021-008 Fundraising Committee Guidelines

• Elect a Committee Treasurer

RESOLUTION: MFA 2022-002 Moved: Member Job Seconded: Member Doney THAT the Mount Forest Aquatics Ad Hoc Advisory Committee receive for information report CAO 2021-008 on Fundraising Committee Guidelines. THAT the Mount Forest Aquatics Ad Hoc Advisory Committee recommend Ray Tout be appointed as Committee Treasurer. CARRIED

Chair Burke relayed to committee that member Tout has expressed an interest in the Committee Treasurer role.

Chair Burke asked about having more than one signing authority. It was explained that yes; it is the expectation to have more than one. It is the suggestion from the CAO for it to be the chair unless there is someone on the committee that would like to be the second signing authority.

Member Leach questioned which bank the township deals with and whether it will be in Arthur or Mount Forest. The CAO explained that the Township delas with RBC Bank and that is who they would be looking to open the account with.

Member Leach expressed interest in being second signing authority.

CAO explained to Chair Burke that the committee and Township can iron the details about the signing authorities once the account has been established.

#### **ITEMS FOR CONSIDERATION**

1. CLK 2021-029 Lottery Licensing Open Session

RESOLUTION: MFA 2022-003 Moved: Member Doney Seconded: Member Weber THAT the Mount Forest Aquatics Ad Hoc Advisory Committee receive for information report CLK 2021-029 on Lottery Licensing. CARRIED

Director of Operations explained details about the lottery licensing and the report as well as what has been talked about at Council. The Interpretation from AGCO is that they cannot issue a lottery license for assets that go on Municipal Property. The Lions Club is looking to lobby the Provincial government to change that.

Chair Burke explained that for anyone that sits on this committee that is also apart of another organization there was a draft letter sent out as part of that petition and if it hasn't been sent onwards it would be appreciated if it was.

Member Job updated Chair Burke that he had forwarded the letter onto MPP Pettapiece who responded that he had sent the letter to the Minister in overseeing lottery Licensing.

Member Leach asked if the fundraising done thus far had been through a lottery License. Chair Burke explained that it had not been needed for the hats and shirts sold.

2. Fundraising Opportunities
RESOLUTION: MFA 2022-004
Moved: Member Leach
Seconded: Member Job
THAT the Mount Forest Aquatics Ad Hoc Advisory Committee receive for information the Fundraising Opportunities as presented.
CARRIED

Director of Operations presented a slide show of fundraising ideas such as features, and costs associated with them.

Member Job asked about the price presented for each sunshade and if it was for all three or just one. The Director of Operations answered that he believes it was for each and he can clarify and confirm that.

Member Leach asked the Director of Operations about how many design concepts there are to look at. The Director of Operations explained that there are thee design concepts and if people like some aspects of one over the other it can be adjusted to suit.

Member Leach also asked if these designs will be going out for community review like other municipalities, or if it is too early stages for that. The Director of operations explained that the plan is to hold a public open house in the near future.

Member Leach asked if enhancements such as the climbing wall and water features could be fundraised for as part of a lottery license or are they considered under the capital infrastructure. The Director of operations stated that he believes they would not be eligible for the licence and would like to consult internally to confirm.

 Merchandise and Promotional Material Inventory Update RESOLUTION: MFA 2022-005 Moved: Member Weber
 Seconded: Member Job
 THAT the Mount Forest Aquatics Ad Hoc Advisory Committee receive for information the Merchandise and Promotional Material Inventory Update as presented.
 CARRIED

Community Recreation Coordinator went through the inventory list which provided committee a snapshot of what the value of that inventory is and the value of it sold.

#### OTHER BUSINESS/ROUNDTABLE

Member Leach asked the Director of Operations if some of the fundraising ideas are incorporated in the design concepts and if these features would impede swimming programing. The Director of Operations explained that these features are in areas where toddlers can play and that they don't anticipate them being in areas where programming is taking place. Member Leach also asked if the new pool will be the same square footage as the existing one and if fencing and parking will be included. The Director of Operations answered that it will be a different configuration but roughly the same area, and that parking will be shared with the arena and fencing is shown in the concepts.

Member Leach asked the Director of Operations if the fencing could be a fundraising idea. The Director of Operations stated that fencing could be an idea as well as trellises, trees, AstroTurf, etc.

The Director of Legislative Services/Clerk clarified that everything is a fundraising opportunity, just not everything is a lottery licensing opportunity.

Chair Burke stated that she would like to see more than quorum at the next meeting and that committee can digest the concepts that will be received as well as the features presented today. Chair also expressed to the lion's members to bring their plan for their fundraisers.

Member Leach asked about a committed construction date for the pool. It was stated that Council has endorsed about \$575,000 for a detailed design this year and other than that everything is subject to future budget approval.

Community Recreation Coordinator shared on behalf of Member McFarlane, that if we decide to go ahead with the "You've Been Flocked" idea the cost of the flamingos is approximately \$225, and that member McFarlane has advertising flyers form other organizations which gives a good idea on how it works. Another fundraising idea Member McFarlane had is an auction for profession of the day which would be available to all ages.

#### **NEXT MEETING**

Tuesday March 1, 2022 at 7:00PM

#### ADJOURNMENT

RESOLUTION: MFA 2022-006 Moved: Laurie Seconded: Vern *THAT the Township of Wellington North Mount Forest Aquatics Ad-Hoc Advisory Committee meeting of February 8, 2022 be adjourned at 7:50 p.m.* CARRIED



February 25, 2022

The Township of Wellington North is a government, whose primary mandate is to govern, and derive their powers from the Municipal Act. As entities established primarily for local administration, they are not given the power to carry out charitable objectives or to conduct lottery schemes.

Municipalities do not meet the definition of a charitable organization and do not qualify for lottery licensing under Section 207(1)(b) of the Criminal Code. This section of the Criminal Code disqualifies municipalities from benefiting from the proceeds of lotteries.

Climbing wall(s), water feature(s), turf, and sunshade would, in the municipality's opinion, be ineligible from being funded through a lottery. While these items may be considered an enhancement, these items will be under municipal ownership, maintenance, liability and as such are an ineligible use of lottery proceeds.

Donor tiles would, in the municipality's opinion, be ineligible from being funded through a lottery. Money raised through the sale of the tiles would be used to fund the pool, which is municipal property and ineligible. If this promotion is self paid, any revenue generated over and above the cost of the tile can go towards the project outside of a lottery license.

Items such as life jackets are not eligible for the use of lottery proceeds. Municipalities are mandated under O.Reg.565 Public Pools to provide safety equipment such as life jackets, reaching poles, life saving rings, etc. Items that the municipality is required by law to provide are not eligible for the use of lottery proceeds.

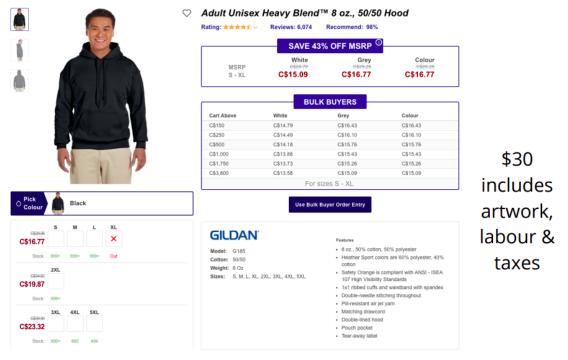
Any non-lottery generated money that is in a separate account can be directed to municipal owned projects. Other sources of non-lottery funds would be toll booth drives, gala's, sponsorship, silent auctions, radiothon's, etc.

We would encourage your service club to follow up with the AGCO for clarification on our interpretation.

Yours truly Karren Wallace Karren Wallace, Dipl. M.A. Director of Legislative Services/Clerk Store Option 1: Hometown Boutique: \*Turn around time is 3 ish weeks- after Christmas Holidays\*

Sweaters: Logo location would be top right or left

Option 1: Gildan \*Black sweater with white logo option only



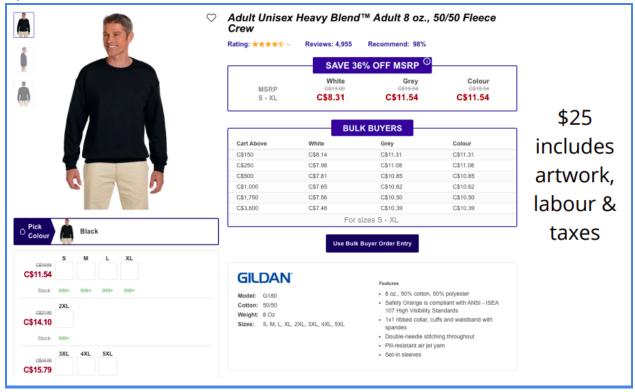
Recommended sell price would be: \$40-\$50- A \$10-\$20 pool profit

Option 2: Fruit of the Loom \*Black sweater with white logo option only

100	Rating: *****	Reviews: 265	Recommend: 97%		
		SAVE 41	∣% OFF MSRP <sup>①</sup>		
		White	Grey	Colour	
	MSRP S - XL	C\$17.93	C\$18.61	C\$18.61	
		BUL	K BUYERS		¢ ⊃ ⊑
	Cart Above	White	Grey	Colour	\$35
	C\$150	C\$17.57	C\$18.24	C\$18.24	
	C\$250	C\$17.21	C\$17.87	C\$17.87	include
	C\$500	C\$16.85	C\$17.49	C\$17.49	include
	C\$1,000	C\$16.50	C\$17.12	C\$17.12	احتجابه والمعربة
	C\$1,750	C\$16.32	C\$16.94	C\$16.94	artwork
	C\$3,800	C\$16.14	C\$16.75	C\$16.75	
		For s	izes S - XL		labour
Pick Colour Black		Use Bulk	Buyer Order Entry		taxes
S         M         L         XL           G53464	FRUIT & LOOM.		Features • 7.2 oz., 60% cotton, • Double-needle cove	40% polyester rstitching on cuffs, neckline,	
C\$38694 C\$21.74	Model: SF76R Cotton: 60%		hemmed opening	vaistband icket with double-needle ood lining, neck tape and	
Stock: 125	Weight: 7.2 Oz Sizes: S, M, L, XL,	2XL, 3XL	drawcord Concealed seam on	collar, cuff, & waistband	
3XL C\$42.45 C\$24.99			<ul> <li>Two-ply hood with a</li> <li>1x1 rib cuffs &amp; waist</li> <li>Front media pocket</li> </ul>	band w/spandex	
Stock: 95			Tear-away label	on recht Reoffere	

Recommended sell price would be: \$45-\$55- a \$10-\$20 pool profit

Long Sleeve Crew Neck: \*Black option with white logo option only Option 1:



Recommended sell price would be: \$35-\$45. A \$10-\$20 pool profit

Linen Tote Bag: \*White bag with black logo. Logo location would be middle of the big Option 1:



# <u>Heavy Linen Tote</u> with Gusset 14.5" x 15" \$13

Includes artwork, taxes & labour

Recommended sell price would be: \$20. A \$7 pool profit. Logo location would be right or left side of the mask

#### Masks:

Option 1: \*Black mask with white logo option only

## <u>Masks</u>

- Black colour only - Reusable - Adjustable

## \$7

Includes artwork, taxes & labour



Recommended sell price would be: \$10. A \$3 pool profit

Pop Socket: entire back of the pop socket Option 1: \*Black or white with opposite as logo colour



Pop Sockets

- Black or White \$4

Includes artwork, taxes & labour

Recommended sell price would be: \$10. A \$6 pool profit

Coffee Mugs: logo location would be as much of the front of the mug as possible Option 1:



## Coffee Mugs

- All around white - 15oz \$14

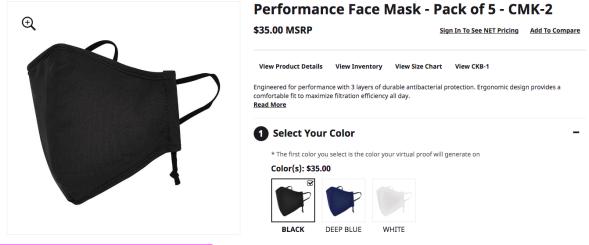
Price for artwork will vary depending on size choosen

Recommended sell price would be: No recommendation is begging given as they didn't give a quote for different sizes, I have circled back around asking for sizing options

Store Option 2: Marcc Apparel: \*Turn around time is 3 ish weeks- after Christmas Holidays\* \*\*PLEASE ALSO NOTE PRICING IS NOT GIVEN AS I NEED TO CALCULATE TAX, HST AND DESIGN STILL! WILL DO BEFORE CIRCULATING

Masks: logo location would be left or right side of the mask

Option 1: \*Note this is a pack of 5- Stormtech \*black, blue or white with one colour logo



Recommended sell price would be: Discussion on masks needed before recommended price

Option 2: Civil \*black only with white logo

## ADJUSTABLE BLANK

Home / products / PPE Items / ADJUSTABLE BLANK

Ca	ADJUSTABLE BLANK CIVIL MASK Washable and re-usable (up to 20 times) 50 100 250 500 1000 (300 250 500 1000 (50) 100 (50) 100 (50) 100 (50) 100	Info: 3 LAYER MASK JOLUDING FILTER IN STOCK - READY TO SHIP! Manufactured in an ISO 9001:2015 factory Soft adjustable ear loops with silicone adjusters Soft adjustable ear loops with silicone adjusters S
		Click here for TUV Test report Available colour: BLACK

Recommended sell price would be: same as above

#### Sweaters:

Option 1: Gildan: \*Can pick any colour of sweater and one colour of logo

2		G185 primeplus 💋	
		Gildan Adult Heavy Blend™ 50/50 Hooded Sweatshirt	<b>GILDAN</b> °
2		See Product Details	
	No. I N	MSRP (A): \$29.26	
		39 Available Colors - Color Selected: BLACK	olors Only
	Calls and y	ANTIQ CHERRY RED ANTIQUE SAPPHIRE ASH	BLACK CARDINAL RED
		CAROLINA BLUE CHARCOAL CHERRY RED	DARK CHOCOLATE DARK HEATHER
		FOREST GREEN GARNET GOLD	GRAPHITE HEATHER HELICONIA
2			

Recommended sell price would be: prices change in Jan- need to follow up then

Option 2: ATC: \*Can pick any colour of sweater and one colour of logo

Home → ATC<sup>™</sup> EVERYDAY FLEECE HOODED SWEATSHIRT. ATCF2500



Recommended sell price would be: prices change in Jan- need to follow up then

Toque: logo location would be on front trim of the toque Option 1: AJM \*black

Advanced					
479	9L594L	<u>_</u>	Æ		
	Acrylic - Cuff Toque (Faux Fur Pom Pom 12cm, Women's) - Jacquard cable knit - Page # 197 of catalogue - Page # 30 of supplement				
A ALARSIS	(QTY)	1-143	144-575	576+	
	(A) QTY ADD TO CAP		\$11.90 WAYS ~	\$11.60	
View Large Image	Download ima Download all in Questions / Co Add to present	mages omments	Download tem Download all t Email this pag Add to favouri	emplates to friend	

Recommended sell price would be: prices change in Jan- need to follow up then

#### Option 2: S&S Canada \*\*Can pick any colour of hat and one colour of logo

Call for prici	ng	Login Here To
Sizes: One S	ize	
	Navy Jaco Brown Carnel Dark Forest Heather Heather Heather Heather Heather Heather Navy Darced Crey Navy Road Royal	Red Royal Blue Safety Yellow
Register <u>here</u> t	o access inventory, pricing, and free marketing tools and resources.	
Description	Specs	
Item #: 83995	Catalog Page #: 231	
<ul> <li>100% Acryl</li> </ul>	ic	
<ul> <li>Heather Gr</li> </ul>	ey is 62/38 acrylic/ polyester	
<ul> <li>Heather Ch</li> </ul>	arcoal is 80/20 polyester/ acrylic	
<ul> <li>Other Heat</li> </ul>	her colors are 50/50 acrylic/ polyester	
<ul> <li>12" knit</li> </ul>		
- Adjustable	cuff, shown as 3"	

Recommended sell price would be: prices change in Jan- need to follow up then

Option 3: Mask Option ONLY: The MoFo Mask Lady:

\*\*After speaking with Karin, she would like to donate the first 100 masks free of charge to us

\$5 per mask	*Turn around time is Mid-Jan		
Recommended sell price would be: \$10-\$15. A \$5-10 pool profit			

Option 4: **T-shirt Option ONLY:** Barefoot Boutique: (who we ordered from for the first round of t-shirts) \*Personal recommendation is that we don't order any more toddler sizes as we aren't selling quickly but look into getting true youth sizing for shirts-lots of interest) Logo location would be the same as last time.

\$18 per shirt	Adult and Youth Sizing
Colour: Black tee with white logo like last time	Last time we did 27 adult and 9 toddler (youth this round)
	*Turn around time: 3 ish weeks but heading into Christmas and her second baby (due Jan) may cause this timeline to be a bit longer

Recommended sell price would be: same as last time \$30 per shirt. \$12 pool profit

Should we wish to order anything other than the Barefoot Boutique order (that we were told to order the exact same amount with money in account), we will need to consider asking Council for seed money potentially.

# Township of Wellington North New Outdoor Pool Fundraising Ideas

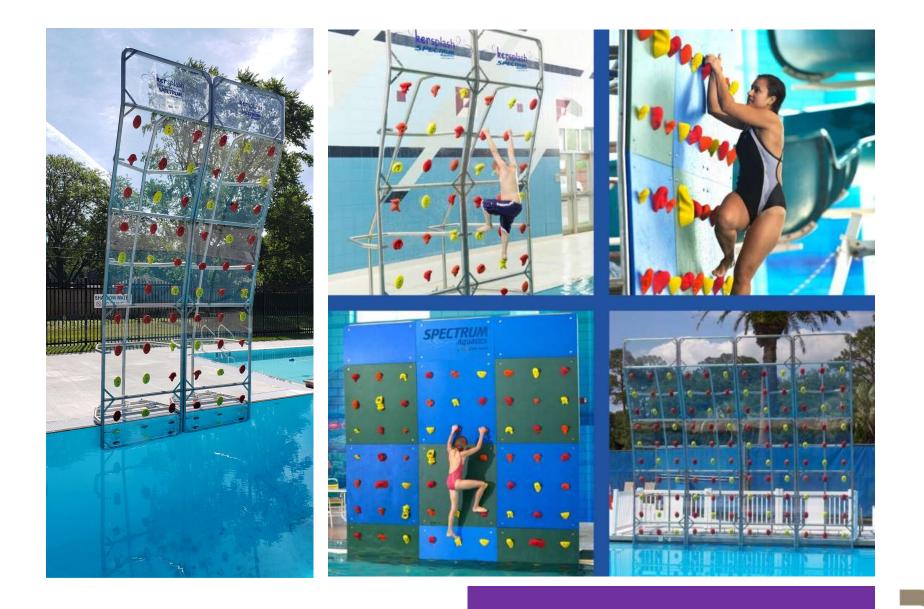
January 20, 2022



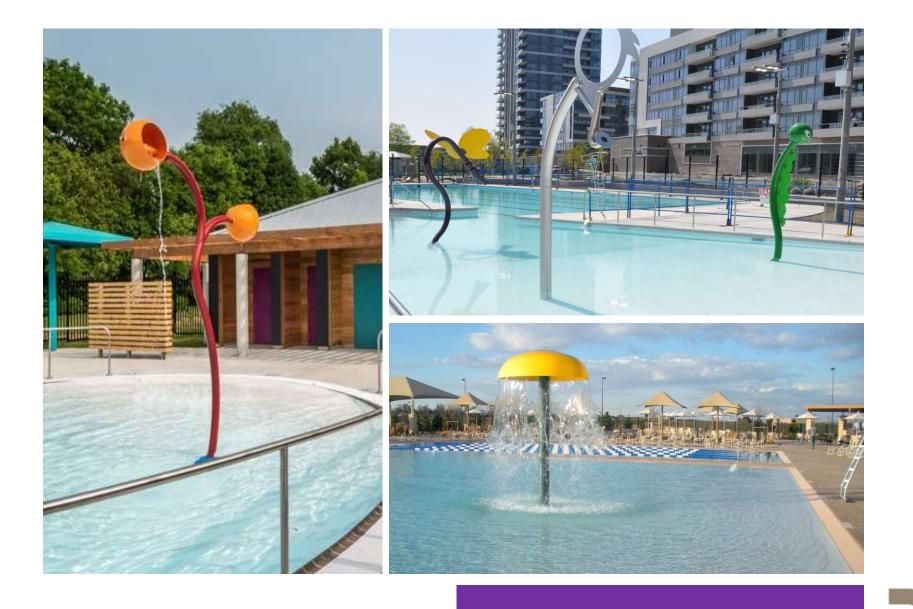


015

# **Climbing Wall - (\$32,000)**



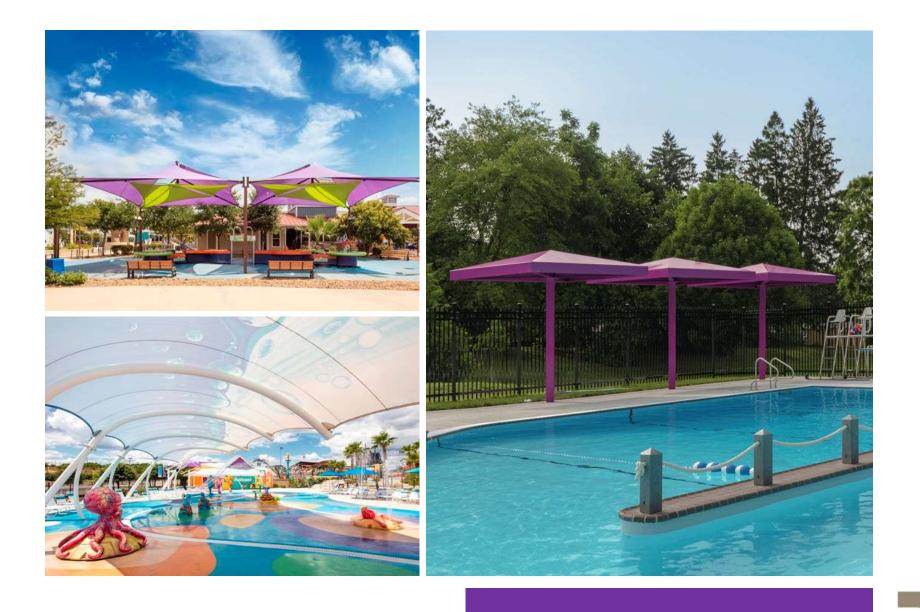
# Water Features – (\$30,000)



# **Donor Tile / Turf (\$35,000)**



# Sun Shades (\$15,000 / Shade)



# Township of Wellington North Concept Design New Outdoor Pool

R.P.L. PRESENTATION

February 8, 2022





020

genda	021	
Site Analysis		X X X
Project Objectives		
Concept #1		
Concept #2		
Concept #3		
Budget / Schedule		
Next Steps		

## **Site Analysis**



# **Project Objectives**

- To create a true destination hub that provides new synergies and possibilities with the existing adjacent amenities.
- To provide a wide range or programming opportunities and leisure options for the community, regardless or age or ability.
- 3. A welcoming, safe, accessible and exciting experience for all.
- An operationally efficient, durable facility that is fiscally responsibly today but ready for the future.





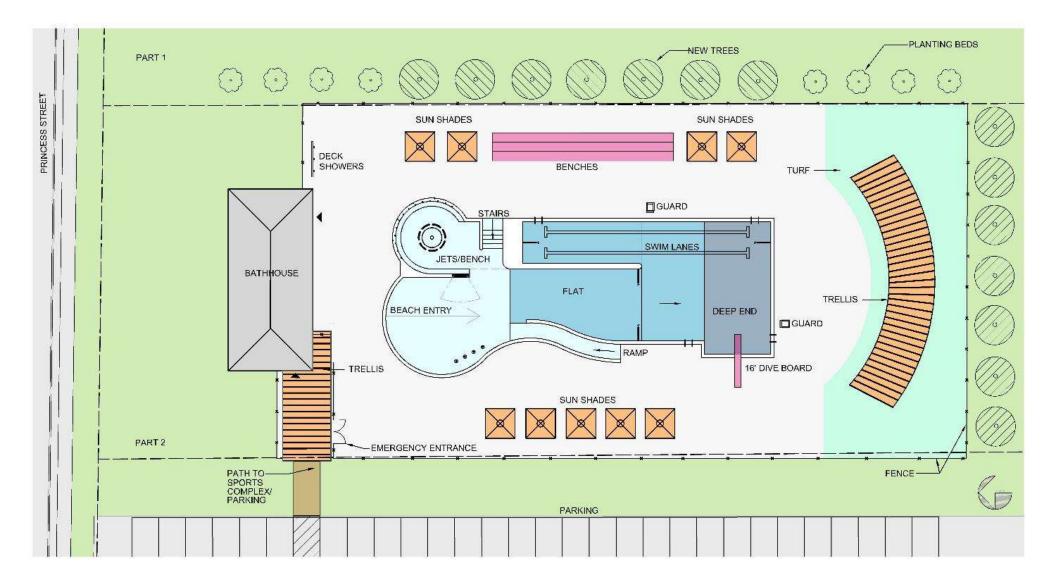
# Concept 1. - Program

## Recreational-Centric Design

- 2 Lanes (25m) Swim
- Beach Entry With B.F Ramp and Water Jets
- Aquafit Area
- Bubble/Therapy Bench
- Rock Wall (Deep End)
- Changerooms and Large Family Change Area



# Concept 1. - Plan



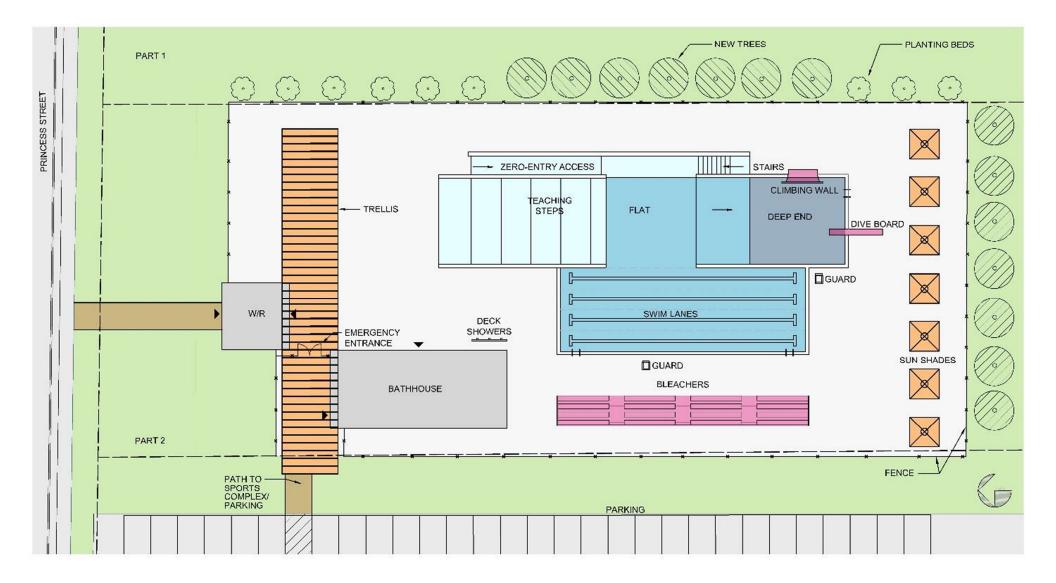
# Concept 2. - Program

## Swim-Centric Design

- 4 Lanes (25m) Swim
- Teaching Steps
- Playing Area With Water Jets
- Large Flat Area for Aquafit
- Diving Board (Deep End)
- Male/Female/Family Changeroom



# Concept 2. - Plan



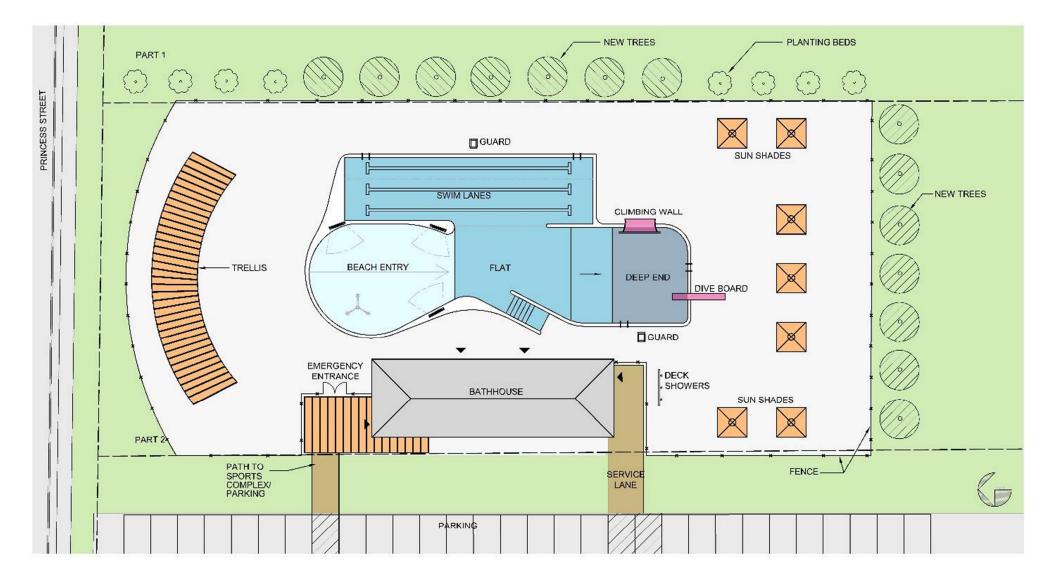
# Concept 3. - Program

## Hybrid Design Program

- 3 Lanes (25m) Swim
- Beach Entry/Dump Bucket
- Aquafit Area
- Rock wall + Diving Board (Deep End)
- Universal Changeroom



# Concept 3. - Plan



## **Next Steps**

- 1. Revise Concepts As Required
- 2. Final Presentation

